

PHOENIX TRAINING WORLDWIDE

Helping *you* help the world.

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ABOUT PHOENIX TRAINING

Looking for world-class training at affordable prices? Phoenix Training Worldwide offers the training you need - just when you need it (through our customizable in-house training plans). So whether you are a small business or a large international development organization, we have workshops specifically tailored to help you meet your objectives.

We have designed our workshops after years of experience serving organizations like yours, and we provide no-nonsense practical training in the art of large project development, as well as offering workshops on the skills your managers and staff need the most, grouped into these skill sets:

- Management skills
- Communication skills
- Knowledge Sharing, Marketing & IT skills

CONNECT



Phoenix Training Worldwide offers trainings in South Asia, Africa, the UK, and in the USA.

We have staff on hand 24x7 that can discuss any in-house training idea that you

may have, based on any of our innovative and internationally-acclaimed public workshops.

So why not *select & connect* today?

Just go to www.pcatww.com/training/select to register your interest in any of our trainings.

Our Main Office in Nepal

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MANAGEMENT SKILLS

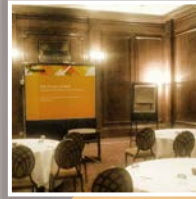


As a manager, we believe you should have the power to plan your work, to measure the results of your efforts, to build effective teams and to lead others onto doing the same. We also believe that every manager needs a virtual toolbox to draw from.

They say that management is doing things right, and that leadership is doing the right things. Our trainings will help you do both.

Our trainings are designed to help you do just that!

COMMUNICATION SKILLS



F. Scott Fitzgerald said that "Genius is the ability to put into effect what is on your mind." We help you gain that ability, in just a few short days.

Let's face it, we all must become better communicators in today's fast-paced and ever-changing environment. You need the power to write & edit, propose, report, examine, analyze, record and to persuade others in almost everything that you do.

Our trainings are designed to help you do just that!

KNOWLEDGE, MARKETING & IT SKILLS



They say that knowledge is power, and in today's digital world of amorphous big data and shifting social engagements, nothing could be more true. You need to harness the power of today's digital energy to compete.

They say that knowledge is power, so our workshops are designed to get you into powerful form in no time at all.

Our trainings are designed to help you do just that!

Management

THE POWER TO LEAD...

Whether you are a program manager for an international development organization or a product manager in a private enterprise, you will find these trainings invaluable when building capacity or while achieving your organizational goals:

- **The Power to Plan:** for project managers and analysts who want to improve their project planning skills - in just a few days!
- **The Power of M&E:** for project managers and program designers who want to improve their monitoring & evaluation skills - and get better results for all they do.
- **The Power to Build Teams:** for managers who want to build lasting and productive teams.
- **The Power to Train:** for managers who want to become skilled facilitators and increase capacity from within.
- **The Project Manager's Toolbox:** for managers who need to build highly successful organizations and who need a complete set of tools in order to do just that.

Communication

THE POWER TO COMMUNICATE...

Everyone needs to improve their communication skills, but who has time for a remedial writing class? With our training your skills will be improved in just a few short workshop days:

- **The Power to Write & Edit Like a Pro:** for anyone who wants to become a better writer and editor - in just one day!
- **The Power to Propose:** for those who need to produce winning proposals.
- **The Power to Report:** for those who need to produce clear and powerful reports on the work they do.
- **The Power to Examine:** for those who need to design in-depth and persuasive case-studies.
- **The Power to Analyze:** for managers and analysts who need to make sense of big data and put that data to good use.
- **The Power to Persuade:** for anyone who needs to make better presentations, public talks or speeches.
- **The Power to Record:** for anyone responsible for producing digital media that tells a positive and persuasive story about organizational work.

Knowledge

THE POWER TO KNOW...

Not sharing is almost as bad as not knowing, so these workshops are designed to help you *know what you do know*, and to keep all *in the know* - unlocking your valuable knowledge resources for clients and partners alike:

- **The Power to Engage:** for marketers, managers or customer service staff who need to make lasting connections with clients and customers on the web.
- **The Power to Serve:** for IT staff and knowledge managers who need better tools to share knowledge across multiple platforms and tiers, in & out of their organizations.

An important notice about all Phoenix workshops...

Phoenix workshops are delivered both publicly and as custom-tailored in-house trainings; great for your next retreat or annual meeting!

See our website for more details and for our public training schedule.